

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		26 DEC 1988
1. <i>IS/ODA</i>	Initials	<i>GM</i> 26 D
2. <i>ADDA</i>		26 DEC 1988
3. <i>ODA</i>		
4.		
5. <i>ODA Reg (file)</i>		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	<input checked="" type="checkbox"/> For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	
REMARKS		

NO LK has action

NO P rec'd info w/

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

* U.S.G.P.O.: 1983-421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.205

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA		X		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OLL	X			
14	D/PAO		X		
15	D/PERS		X		
16	VC/NIC				
17					
18					
19					
20					
21					
22					
SUSPENSE		Date			

Remarks

Executive Secretary

26 Dec 85

Date

TGM HARKIN
IOWA

United States Senate
WASHINGTON, DC 20510

December 18, 1985

Executive Registry	
85- 5053	(202) 224-3254 TY (202) 225-1904 COMMITTEES: AGRICULTURE APPROPRIATIONS SMALL BUSINESS

85-4374

Mr. William Casey, Director
Central Intelligence Agency
Washington D.C. 20505

FILE: 20-1

Dear Mr. Casey:

A constituent who teaches high school would like a packet of information about your agency in general, job opportunities, qualifications for employment, and procedures involved in the application process. He will share this information with students who have expressed an interest in your agency.

Thank you, in advance, for your attention to my request. Please address your correspondence to my office in Davenport.

Sincerely,



Tom Harkin
United States Senator

TH:fmo

307 FEDERAL BLDG.
BOX H
COUNCIL BLUFFS, IA 51502
(712) 325-5533

210 WALNUT ST.
ROOM 733 FEDERAL BLDG.
DES MOINES, IA 50309
(515) 284-4574

STATE OFFICES:

BOX 4489
LINDALE MALL
CEDAR RAPIDS, IA 52407

131 E. 4TH ST.
314B FEDERAL BLDG.
DAVENPORT, IA 52801